# 认证电子书



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**Exam** : MO-200

Title : Microsoft Excel (Excel and

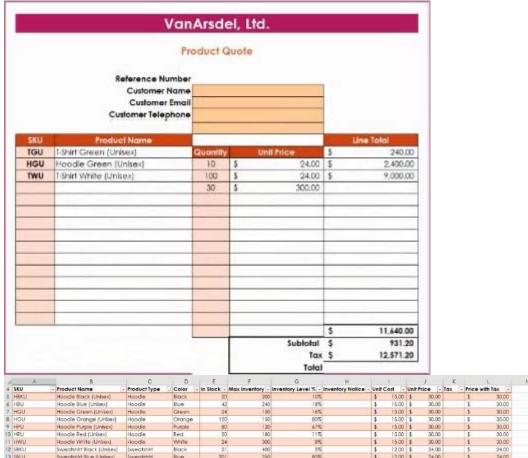
**Excel 2019)** 

Version: DEMO

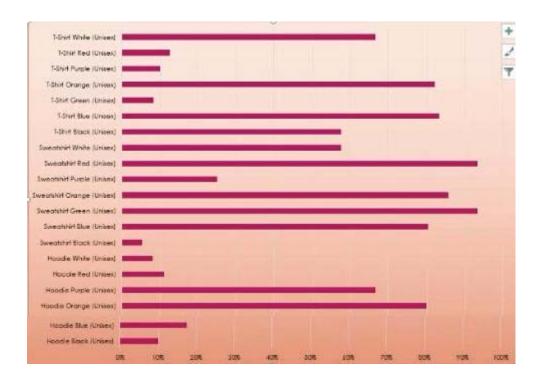
# 1.Topic 1, Clothing Orders

# **Case Study**

# Exhibit.



A .	B.	C	D	E	F	G	H		1		J	K	1	M	N	0	P
SKU	- Product Name	Product Type	Color	- In Stock -	- Max Inventory -	inventory Level % -	Inventory Notice	- Unit C	ost -	Unit I	Price - 1	lax -	Price with Tax -				
HBKU	Hoodie Black (Unisex)	Hoodie	Black	21	200	10%		\$	15.00	\$	30.00		\$ 30.00				
HBU	Hoodle Blue (Unisex)	Hoodie	Blue	-40	2 240	189		\$	15.00	\$	30.00		\$ 30.00				
HGU	Hoodle Green (Unisex)	Hoodle	Green	2	4 150	1678		3	15.00	5	30.00		\$ 30.00				
HOU	Hoodle Orange (Unisex)	Hoodle	Orange	12				\$	15.00	\$	30.00		\$ 30.00				
HPU	Hoodle Purple (Unisex)	Hoodle	Purple	81	0 120	67%		\$	15.00	\$	30.00		\$ 30.00				
HRU	Hoodie Red (Unitex)	Hoodie	Red	21				\$	15.00	\$	30.00		\$ 30.00				
HWU	Hoodle White (Unisex)	Hoodie	White	2	4 300	89		\$	15.00	\$	30.00		\$ 30.00				
SBKU	Sweatshirt Black (Unisex)	Sweatshirt	Black	2	400	5%		\$	12.00	\$	24.00		\$ 24.00				
SBLU	Sweatshirt Blue (Unisex)	Sweatshirt	Blue	20	250	809		\$	12.00	\$	24.00		\$ 24.00				
\$GU	Sweatshirt Green (Unisex)	Sweatshirt	Green	14	0 150	93%		\$	12.00	\$	24.00		\$ 24.00				
SOU	Sweatshirt Orange (Unisex)	Sweatshirt	Orange	12	0 140	869		\$	12.00	\$	24,00		\$ 24.00				
SPU	Sweatshirt Purple (Unitex)	Sweatshirt	Purple	2	08 80	25%		\$	12.00	5	24.00		\$ 24.00				
SRU	Sweatshirt Red (Unisex)	Sweatshirt	Red	141				\$	12.00	\$	24.00		\$ 24.00				
SWU	Sweatsnirt White (Unisex)	Sweatshirt	White	23	0 400	58%		\$	12.00	\$	24.00		\$ 24.00				
TBKU	T-Shirt Black (Unisex)	T-Shirt	Black	14				\$	4.35	\$	8.70		\$ 8.70				
TBLU	T-Shirt Blue (Unisex)	T-Shirt	Blue	25	0 300	839		\$	4.35	\$	8.70		\$ 8.70				
IGU	T-Shirt Green (Unicex)	T-Shirt	Green	2	4 290	87		\$	4.35	\$	8.70		\$ 8.70				
TOU	T-Shirt Orange (Unisex)	T-Shirt	Orange	118				\$	4.35	\$	8.70		\$ 8.70				
TPU .	1-Shirt Purple (Unisex)	1-Shirt	Purple	2	5 250	109		\$	4.35	\$	8.70		\$ 8.70				
TRU	T-Shirt Red (Unitex)	T-Shirt	Red	51	0 400	137		\$	4.35	\$	8.70		\$ 8.70				
IWU	T-Shirt White (Unisex)	I-Shirt	White	30	0 450	679		\$	4.35	\$	8.70		\$ 8.70				
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### **CORRECT TEXT**

On the "Prices" worksheet, in the "inventory Notice" column, use a function to display "Low" if the "inventory Level % is below 15%. Otherwise, leave the "Inventory Notice" blank.

### Answer:

=IF(inventory level<15%), "low", ""). Select and drag to apply to other rows

### 2.CORRECT TEXT

On the "Prices" worksheet, apply the Title style to cell A1.

### Answer:

Home Tab/ Styles group/ cell styles

### 3.CORRECT TEXT

On the "Orders" worksheet, filter the table data to display only the orders from "Alpine SKI House."

### Answer:

On the data tab, click filter. Display only alpine.

### **4.CORRECT TEXT**

On the "Prices" worksheet, in the "Tax column, enter a formula that multiples the value in the "Unit Price" column by cell L2.

### Answer:

# **5.CORRECT TEXT**

On the 'Inventory' chart sheet, insert a chart title above the chart, at the top of the plot area. Display the percentage values as data labels to the right of each data bar.

### Answer:

Click chart, press layout, click chart title and add it. Press add chart element, data labels, more detailed options, uncheck value and check percentage.